



Grove Preschool - Position Posting

STAFF OPPORTUNITY

Position:

Full Day 3s Teacher (5 days):
Monday – Friday; 8:45-2:40

Reports To:

Director

Qualifications or Skill Required:

Certified teacher with a bachelor's degree in education and a minimum of two years' experience as a preschool teacher or in a preschool setting is preferred. Must have excellent verbal and written communication skills, and a caring and nurturing attitude towards children.

Responsibilities:

- Develop age-appropriate activities for students
- Develop and maintain a constructive and ongoing rapport with students and parents/families; be available to families for questions/concerns as needed
- Follow curriculum for the assigned class; create curriculum for two days
- Create fun and educational activities for students
- Collaborate with other teachers and staff as needed
- Work closely with Teaching Assistant to assign tasks, manage classroom, etc.
- Manage day to day classroom activities including structured lessons and free play
- Create a daily class schedule
- Evaluate students as needed
- Alert the Director to any problems or questions
- Prepare lesson plans for substitutes
- Hold annual parent conferences
- Commit to the school's academic calendar
- Assist with Open House

Application Deadline:

June 26, 2026

**IF INTERESTED, PLEASE SUBMIT RESUME & LETTER OF INTEREST TO:
PAM HUMPHREYS
PRESCHOOL@GROVECHURCH.ORG**